

# Quick guide for website designer

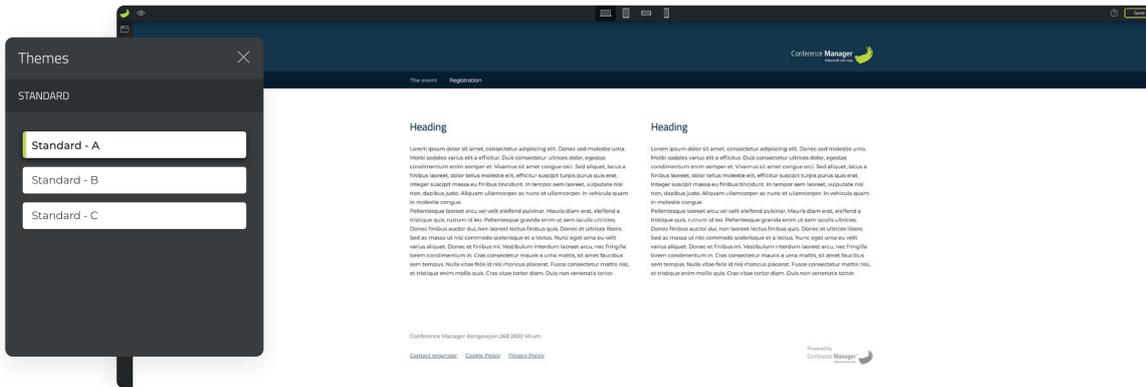
With Conference Managers Website Designer you get a wide range of tools to create the perfect design for your event website.

This guide will help you get started with just a few steps.

# Design settings

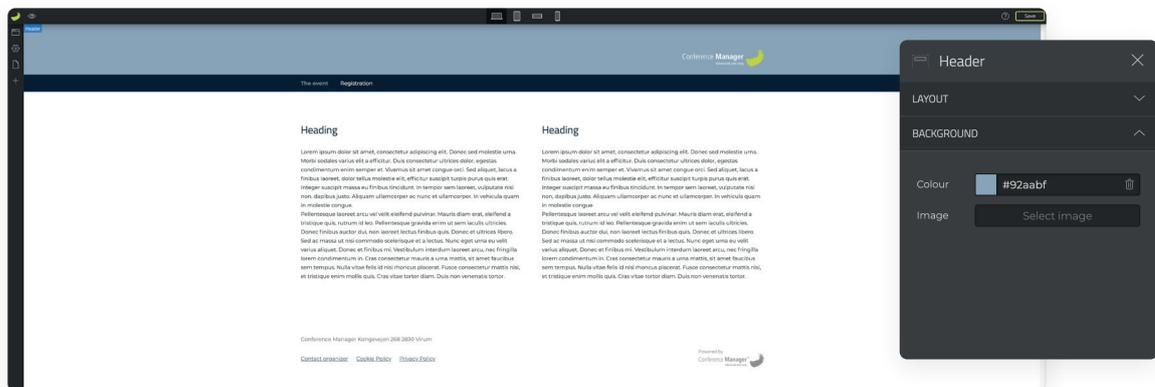
1 Select the theme that you prefer.

All registration websites are based on a theme that you can design and make unique for your event.



2 Click on the header. Via the panel on the right you can choose a background colour or insert a background image.

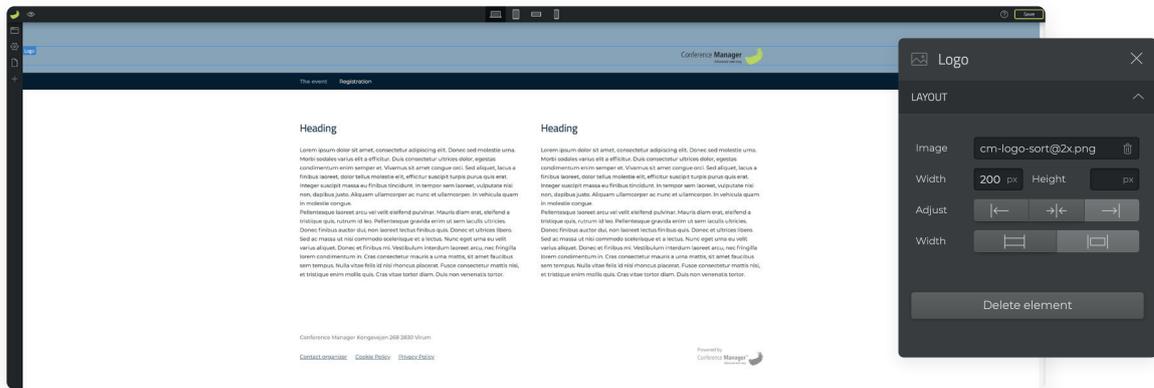
In order to get the optimal display on different screen sizes, we do not recommend using a finished top image containing both text and image.



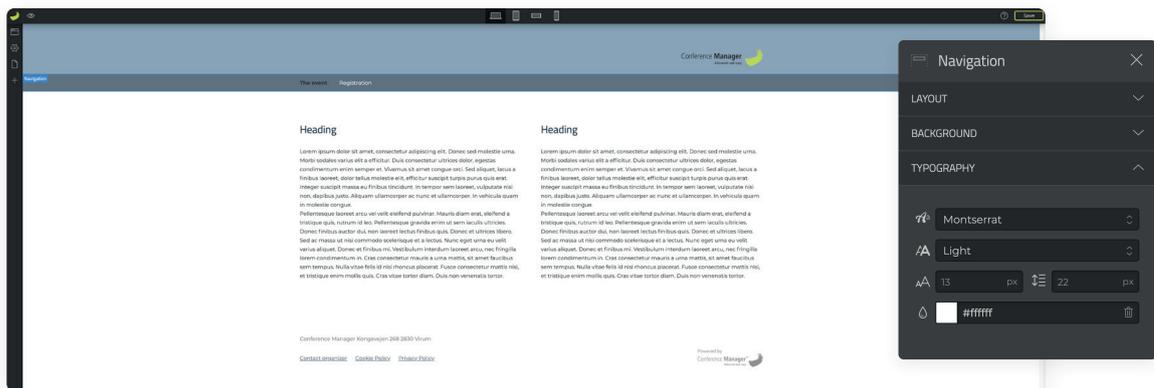
Note: If you want a text to appear in the header, you can drag and drop a heading to the header area.

3 Click on the logo. Via the panel on the right, you can insert a relevant logo and adjust its position.

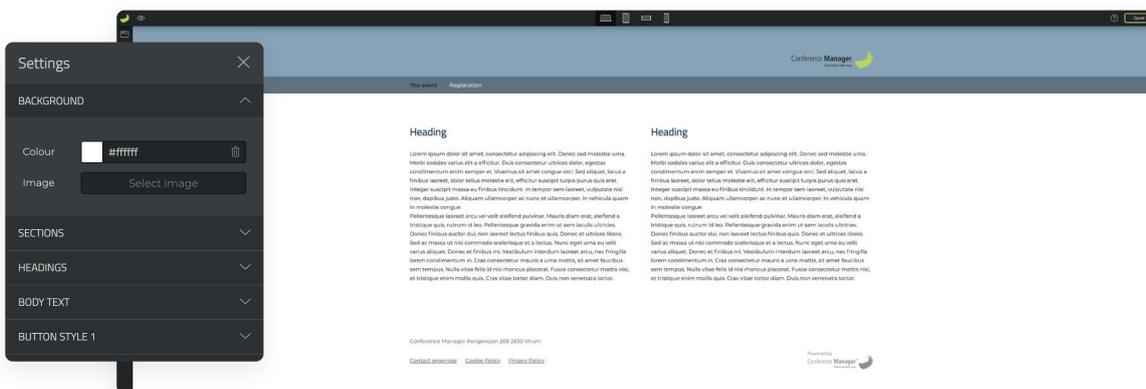
The logo will also appear on your emails, so be sure to upload it in a size that works in the emails as well.



4 Click on the navigation. Set background, font, width, etc. via the right-hand panel.



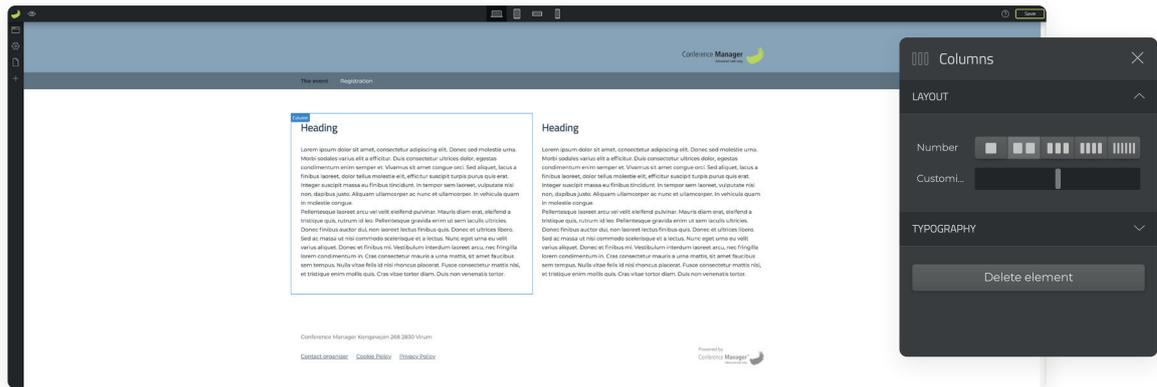
5 If you want to edit the overall settings for background, fonts, etc. you can always do this by clicking the settings-icon.



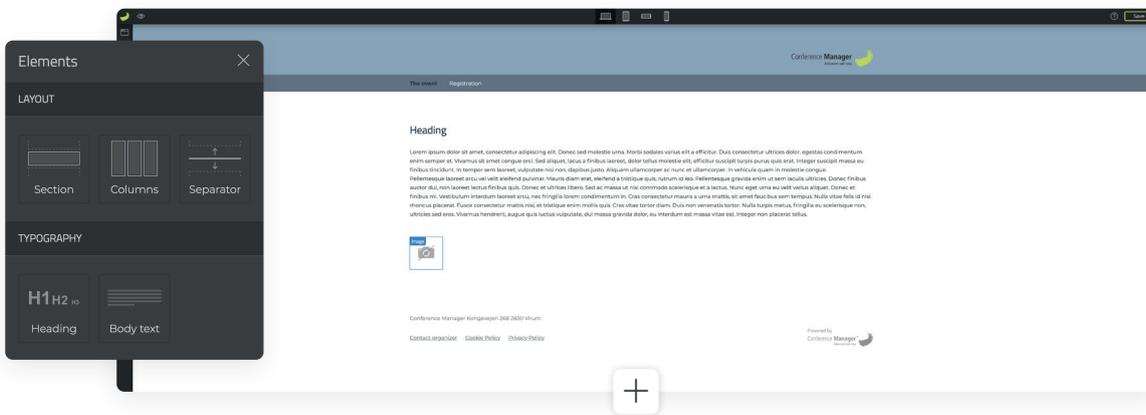
# Content on the website

1 The front page consists of four different elements; Section, Columns, Headline and Body text.

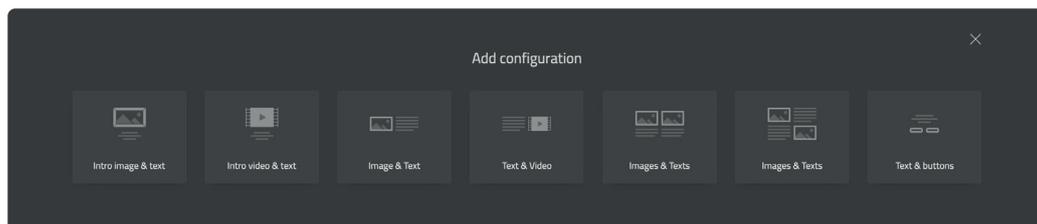
Click the element you want to edit. In the panel on the right you can make specific settings for the element. You can for example choose to go from two columns to just one.



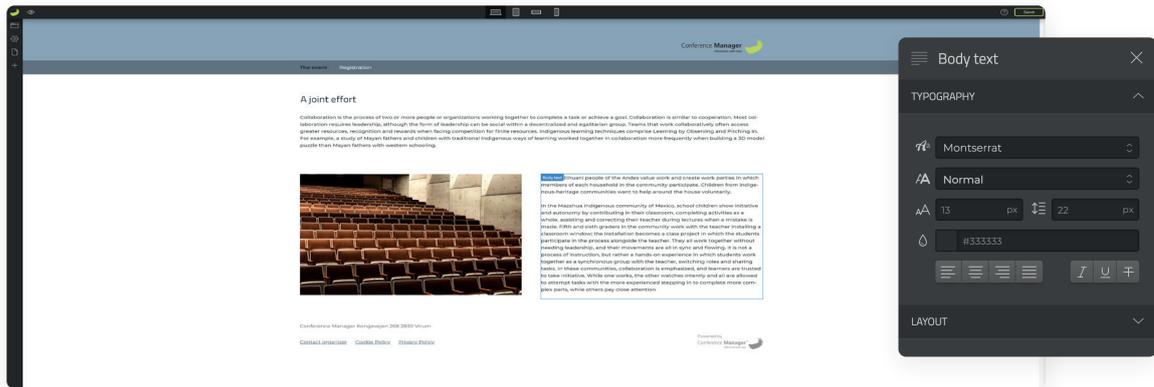
2 Under *Elements* in the panel to the left, you can choose to drag and drop more text fields, headings, images, etc. on to the page.



You can also add a collection of predefined elements by clicking the plus icon, on the page.

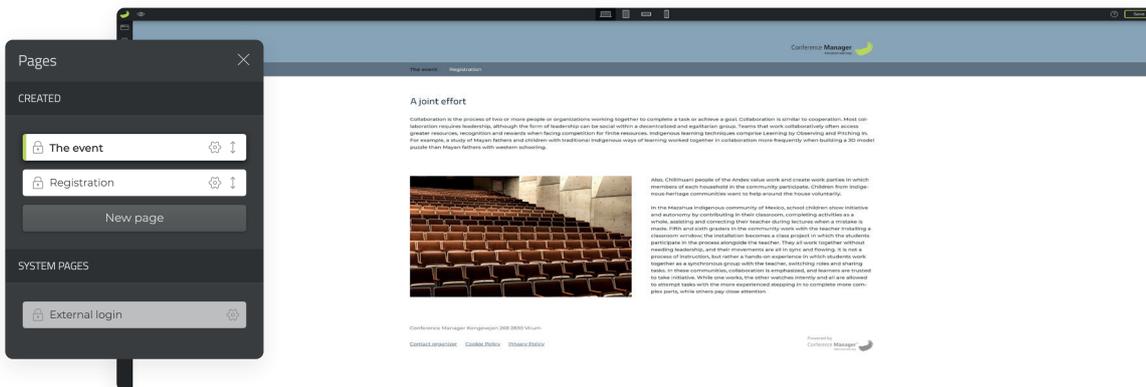


3 Along the way you write the description of your event and insert pictures, etc. as you find suitable.



4 In Pages on the left-hand panel, you can add more system pages as well as you can create your own custom pages.

If you want to edit your pages later, you can access the page by clicking on it. To change system settings for the page, click the settings icon on the specific page.



Remember to save your website in the top right corner as you go forward and if you need help, you can click on the question mark next to it.